



Kensington Community

A Deed Restricted Community

Architectural Review Committee Submission Form

Any modification to your property must be submitted to the Architectural Review Committee (ARC) for approval **PRIOR** to any work or modifications being done to your property. Failure to do so will result in a fine of \$500 being assessed, even if the request is approved. Please allow two to four weeks for complete processing. Attend the next scheduled ARC meeting for an immediate response. Include with your application a complete description of the changes, diagrams, plans, or drawings, material samples, colors, etc. The more information you provide, the faster the review can be done. Please include a plot survey showing the location of any changes in relation to other structures and fences.

Date Submitted: _____

Please include the **OWNER** and/or current resident contact information in the event there are questions about your application. Failure to do so may delay approval.

Owner: _____ Phone # _____ Email _____

Property Address: _____ City: Jacksonville Zip 32246

Mailing address if different from above _____

Lakefront Lot: Yes / No

Corner Lot: Yes / No

Contractor Name: _____ Phone # _____

Items for Review

- Building Elevations
- Color Selections
- Doors
- Fence

- Floor Plan
- Landscape Plan
- Mailbox
- Structural Addition

- Storage Shed
- Swimming Pool
- Windows
- Other _____

Homeowner Comments /Description of change (attach other information as needed) _____

Homeowner is responsible for compliance with all applicable city ordinances and permits if application is approved. Copies should be filed with the management office.

For Office Use Only

Date Received	Date Approved	Date Denied
Date of Letter	Date of Signature	Date Mailed

Return To:

email: acrc.ka.jax@gmail.com
Mail: Kensington Association, INC
C/O TPAM Attn: Mike Murray
100 SR 13 N. Suite A
St. Johns, FL 32259